



## Job Description

**Job Title:** Nurse -RN

### **JOB SUMMARY**

A registered nurse who provides nursing care to assigned consumers utilizing the nursing process, including determination of consumer needs, provision of a safe environment, and encouragement of a high level of employee performance. The nurse is directly responsible to the Director for quality care given to consumers.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include, but are not limited to, the following:

1. Participates in the development, interpretation, and implementation of Nursing Service's philosophy, objectives, standards, policies, and procedures.
2. Utilizes the nursing process in assessing, planning, implementing, and evaluating each consumer's care and produces a written, comprehensive nursing assessment and up-to-date nursing care plan.
3. Develops measurable goals on the Recovery Plan that are mutually set with the treatment team, and consumer.
4. Modifies the nursing component of the Recovery Plan as required, by revising consumer needs which are determined by evaluation of care administered and established standards of care.
5. Documents nursing intervention and consumer response in progress notes and other areas as appropriate.
6. Provides a safe, therapeutic environment that protects consumer's rights.
7. Develops a therapeutic relationship with assigned consumers.
8. Sets appropriate limits on consumers' behavior and encourages consumers' independent behavior.
9. Establishes and maintains professional contact with the consumer's physician and psychotherapist, in order to assist in planning the consumer's care.
10. Assists with group therapy with appropriate approval and instruction.
11. Assesses consumer's physical needs and emotional needs and provides general nursing care as required.
12. Admits, discharges, and transfers consumers based on physician orders.
13. Ensures that consumers and families are oriented to the program.
14. Makes discharge plans and collaborates with the Treatment Team regarding discharge planning for each consumer.
15. Collaborates and communicates with members of other disciplines in a professional manner.
16. Provides teaching to consumers and families as indicated and appropriate.
17. Incorporates cost containment into nursing plans and day-to-day nursing care operations, as indicated.
18. Assists with procedures and physical exams.
19. Receive and record verbal orders from physicians to administer medications and/or treatments.
20. Administers medications appropriately.

Registered Nurse



21. Observes consumer behavior for changes, in order to intervene appropriately, guides other professional nursing staff, communicates changes to appropriate staff, and records changes promptly.
22. Reviews medical records, checks and verifies physician orders, and documents these orders, per facility policy.
23. Leads Shift briefing at the beginning and end of shifts.
24. Promotes a recovery, wellness, and healthy lifestyle, including drug free

#### **QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. An individual must be able to perform the duties in a positive work mode and serve as a positive role model and influence. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must be at least 18 years of age; required health screening, TB clearance, criminal record clearance.

**1. EDUCATION/ EXPERIENCE:** Currently licensed in California as a Registered Nurse. At least 1 year of direct mental health experience. One (1) year experience working in a program or in a residential setting is preferred. . If an employee does not have a minimum of one (1) year fulltime experience working in a program serving people with a psychiatric diagnosis, then a plan of supervision is required and will be put into place. Valid State Driver License. Valid First Aid / CPR certified.

**2. LANGUAGE/ CULTURAL SKILLS:** Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and policy/procedure manuals. Ability to write routine reports, correspondence, and document consumer behavior. Ability to speak effectively before groups of consumers or employees of organization. Bilingual preferred. Solid understanding of a variety of cultures and able to effectively communicate, understand and correspond with those cultures. This position does not supervise other employees.